

INSTRUCTIONS TO BIDDERS

1. Bids must be submitted on the “Bidder’s Tabulation Sheet” only. Bids must be submitted in sealed envelopes, property identified as “Zero Turn Mower”.
2. The bid must be filed with the City Clerk prior to the announced bid opening date and time. **Bid opening will be July 22nd, 2026 at 11:00 AM local time.**
3. The City of Rolla reserves the right to accept or reject any/or all bids.
4. It will be the City’s intent to accept low competent bid if it meets specifications and conditions.
5. Bidders are advised that the City of Rolla shall consider prior substandard goods or prior substandard service delivery or excessive distance to the city as a criterion for bid rejection.
6. Bids equal in cost and specifications may go to the local bidder (given they meet all other conditions).
7. All bids shall meet or exceed specifications.
8. Alternate bids may be considered providing all specification differences are clearly indicated and contain justification statements. The City of Rolla shall be the sole judge as to the suitability of the service or equipment offered for the intended purpose from the alternate bid.
9. Any exceptions to these terms or conditions or deviations from written specifications shall be shown in writing and attached to the Bidder’s Proposal.
10. Bidders are cautioned to verify their proposal before submission as requests for amendments, withdrawals or proposals, if received by the city after the time specified for opening, will not be considered.
11. In the event of discrepancies between Bidder’s “Per Unit” price quotation and “Extended Total” quotation, the Per Unit quotation shall prevail.
12. Bidders must be factory authorized dealers for the equipment, service, and parts of the items they are bidding.
13. Local bidders shall be defined as bidders in Rolla and the area surrounding Rolla for a five-mile radius from the city limits.
14. The City of Rolla reserves the right to use State of Missouri bids when applicable.

BID DOCUMENTS – ZERO TURN MOWER

The City of Rolla Public Works Department is seeking bids on current year and production model Zero Turn Mower, meeting the attached specifications, including all standard equipment and conditions as described in current literature.

Any specifications or conditions not met by bidder must be noted as an exception

UNIT SPECIFICATION FOR ZERO TURN MOWER

**EXCEPTIONS TO
UNIT BID**

1. General

The machine shall be a new current model year advertised commercial production zero turn mower

2. Engine

Gas or Diesel, SAE net minimum horsepower=27

3. Deck

Minimum 72” deck.

4. Warranty

Minimum 3 year commercial use warranty
Attach description with Bid Documents

BID TABULATION SHEET

ZERO TURN MOWER

Bid Price: The Bid Price shall be for one (1) Zero Turn Mower, in accordance with the attached specifications. Any exceptions must be noted in the space provided.

The Bid Price shall include delivery to the City of Rolla or within 20 miles of Rolla Missouri by a manufacturer's representative who will be available to give instructions in the operation and maintenance of the unit and accessories. One parts book, one service and repair manual, and one operator manual shall be included with the delivery.

The City of Rolla reserves the right to reject any or all bids.

Unit Price

Lump Sum: \$ _____

Manufacturer and Model number

I/we the undersigned have read and fully understand these Specifications and have noted in writing any exceptions under the exception column. If awarded the bid, I/we do hereby agree to provide the equipment as specified or as noted by exception.

Signed _____

Name _____

Title _____

Company _____

Date _____

Address _____

Phone _____

Delivery (Please specify Approximate Delivery Date): _____

IF YOU HAVE ANY QUESTIONS, PLEASE CALL PUBLIC WORKS DIRECTOR,
DARIN PRYOR AT (573) 364-8659.